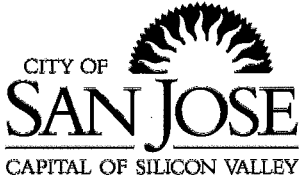


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City Manager's Office

SENT TO COUNCIL:



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Deanna J. Santana

**SUBJECT:** MEDICAL MARIJUANA

**DATE:** April 21, 2011

Approved

Date

4/21/11

## INFORMATION

The purpose of this Information Memo is to provide some information about the next steps related to the April 19<sup>th</sup> City Council action to establish a Medical Marijuana Regulatory Program (Program). The City has already received much interest in the application process and questions about the date when the City will begin accepting applications.

At this time, the City is not accepting applications and additional steps are still required before a process can be implemented. Below is additional information of the next steps:

- Title 20, Land Use/Zoning Regulations will be heard by the Planning Commission in May;
- Second Reading of Ordinances establishing the Program (Title 6, Operating Regulations and Title 20, Land Use/Zoning) following the Planning Commission's meeting;
- In late-May, a Manager's Budget Addendum (MBA) will be issued that will reflect all of the budgetary action required to implement and sustain the Program, such as:
  - (1) Application Processing Fee,
  - (2) Hourly Medical Marijuana Background Investigation Fee,
  - (3) Schedule of Fines, and
  - (4) Annual Operating Fee and required Staffing Plan
- June 14 City Council consideration of the above referenced MBA and required City Council approval on June 21, in order to obtain the staff resources to implement and sustain the Program. Given that there has not been any funding or additional staffing approved at this time to begin implementation, the City will not initiate receipt of applications until the resources are in place; and,

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**RE:** Medical Marijuana

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- During July or August, further instructions will be made public on the application process with clearer details of the date applications will be made available, due date for receipt of applications, and any additional requirements regarding participation in this process.

The City has maintained a website (at <http://www.sanjoseca.gov/medicalmarijuana.asp>) where all information and previous reports are maintained related to Medical Marijuana. This site will be used to provide information about the application process. The attached flier has been developed to make available at front counters throughout City Hall since there is much interest in this effort.

If you have any questions, please contact me at (408) 535-8280.



DEANNA J. SANTANA  
Deputy City Manager

Attachment (1)



# **MEDICAL MARIJUANA COLLECTIVE**

## **APPLICATION PROCESS**

Information about the application process will be made available  
in July/August 2011 at:

<http://www.sanjoseca.gov/medicalmarijuana.asp>

Note: There is no need to form lines or visit City Hall at this time, sufficient notice will be provided before the Application Process begins and a due date for applications is established. Thank You for your patience.

# **MEDICAL MARIJUANA COLLECTIVE**

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